

THE REGISTERED  
DEED OF TRUST BY NAME

**'SAMPADA' UDUPI**

EXECUTED BY AUTHOR OF THE TRUST

**MOST.REV.DR.GERALD ISAC LOBO**

DATE : **07-06-2014**

VIDE DOCUMENT No : **UDP -IV-00072-2014-15**

OF S.R.O. UDUPI

**Drafted by:**

**MARY A R SRESHTA**  
B.Com., LL.B.,

**ADVOCATE AND NOTARY PUBLIC**

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೨- 72/14-15

ಈ ದಸ್ತಾವೇಜು ಹಾಳೆಯನ್ನು ಕರ್ನಾಟಕ ಸರ್ಕಾರದ  
ಆದೇಶ ಸಂಖ್ಯೆ ಕಂ. 152 ಮುನೋಮು 2003  
ದಿನಾಂಕ 09-05-2003ರ ಪ್ರಕಾರ ಮುದ್ರಿಸಲಾಗಿದೆ.

ಕರ್ನಾಟಕ ಸರ್ಕಾರ  
Government of Karnataka

ದಸ್ತಾವೇಜು ಹಾಳೆ  
Document Sheet



ನೋಂದಣಿ ಹಾಗೂ ಮುದ್ರಾಂಕ ಇಲಾಖೆ  
Registration and Stamps Department

ಬೆಲೆ : ರೂ. 2/-

ಈ ಹಾಳೆಯನ್ನು ಯಾವುದೇ ದಸ್ತಾವೇಜಿಗೆ ಉಪಯೋಗಿಸಬಹುದು  
This sheet can be used for any document

ದಸ್ತಾವೇಜನ್ನು ಬರೆದುಕೊಟ್ಟ ದಿನಾಂಕ  
Date of execution

ಪಾವತಿಸಿದ ಒಟ್ಟು ಮುದ್ರಾಂಕ ಶುಲ್ಕ ರೂ.  
Total stamp duty paid Rs.



**DEED OF TRUST OF  
'SAMPADA', UDUPI**  
Organization for Development in the Diocese of Udupi  
Bishop's House, Udupi - 576101.

This DEED OF TRUST is made and executed on this 7<sup>th</sup> day of June in the year  
Two Thousand and Fourteen at Udupi

BY

Most Rev. Dr Gerald Isaac Lobo  
Bishop of Udupi  
Bishop's House  
Udupi - 576 101

hereinafter referred to as the AUTHOR of the Trust;

AND

1. The Bishop of Diocese of Udupi (Latin Rite)  
At present Most Rev. Dr Gerald Isaac Lobo  
Bishop of Udupi  
Bishop's House  
Udupi - 576 101

+ Lobo



2014-15  
12  
72/15

ಬರೆಯಿದು ಉಪನಿರ್ದೇಶಕರು



ಕರ್ನಾಟಕ ಸರ್ಕಾರ  
 ಮೊಂದಣಿ ಹಾಗೂ ಮುದ್ರಾಂಕ ಇಲಾಖೆ  
 Department of Stamps and Registration

ಪ್ರಮಾಣ ಪತ್ರ


1957 ರ ಕರ್ನಾಟಕ ಮುದ್ರಾಂಕ ಕಾಯ್ದೆಯ ಕಲಂ 10 ಎ ಅಡಿಯಲ್ಲಿಯ ಪ್ರಮಾಣ ಪತ್ರ

ಶ್ರೀ ಸಂಪದ ಉಡುಪಿ ಇದರ ಸ್ವಾಧೀನ ಮತ್ತು ಅಡಳಿತ ಟ್ರಸ್ಟಿ ರೆ.ಡಾ.ಜಿರಾಲ್ಡ್ ಇವಾಕ್ ಲೋಬೊ , ಇವರು 1000.00 ರೂಪಾಯಿಗಳನ್ನು ನಿಗದಿತ ಮುದ್ರಾಂಕ ಶುಲ್ಕವಾಗಿ ಪಾವತಿಸಿರುವುದನ್ನು ದೃಢೀಕರಿಸಲಾಗಿದೆ

ಪ್ರಕಾರ	ಮೊತ್ತ (ರೂ.)	ಹಣದ ಪಾವತಿಯ ವಿವರ
ಇತರ ಟ್ಯಾಂಕ್ ಡಿ.ಡಿ.	1000.00	ಐ.ಡಿ.ಬಿ.ಐ.ಟ್ಯಾಂಕ್, ಉಡುಪಿ, ಡಿ.ಡಿ.ನಂ.118329 ಡಿ.6/5/14
ಒಟ್ಟು :	1000.00	

ಸ್ಥಳ : ಉಡುಪಿ

ದಿನಾಂಕ : 07/06/2014

  
 ಉಪ-ನೋಂದಣಿ ಮತ್ತು ಮುದ್ರಾಂಕ ಅಧಿಕಾರಿ  
 ಹಿರಿಯ ಉಪನೋಂದಣಿ ಅಧಿಕಾರಿ  
 ಉಡುಪಿ (ಉಡುಪಿ)



2. The Vicar General of the Diocese of Udupi (Latin Rite)  
At present Rt Rev. Msgr Baptist Menezes  
Vicar General  
Bishop's House  
Udupi - 576 101

3. Rector of Our Lady of Miracles Cathedral  
At Present Fr Stany B. Lobo  
Milagres Cathedral  
Kallianpur 576 114

4. Director, Commission for Social Development  
At Present Fr Reginald A. F. Pinto  
Bishop's House  
Udupi - 576101

PARTIES (1) to (4) as above, hereinafter collectively referred to as the PARTIES OF THE SECOND PART or the 'BOARD OF TRUSTEES' or the 'FIRST TRUSTEES' and are severally called 'TRUSTEE' and the term 'TRUSTEE' or 'TRUSTEES' shall mean and include not only the PARTIES of the SECOND PART or any of them but also such other person(s) as may be appointed or as may succeed to the office(s) of the TRUSTEE(S), for the time-being constituted in accordance with these presents.

WITNESSES AS HEREUNDER:

WHEREAS the AUTHOR OF THE TRUST desires to establish a CHARITABLE TRUST to be held and administered by the TRUSTEES for the purpose of charitable work for the welfare and well-being of the common people, irrespective of caste, creed, sex, race or religion and executing a TRUST DEED setting forth the terms, conditions and provisions thereof, for the proper, permanent and efficient administration of the Trust.

NOW THIS DEED OF TRUST WITNESSETH that the Author hereby grants, conveys and assigns unto the TRUSTEES a sum of Rs. 1,000/- (Rupees One Thousand only) together with such sums as may be received hereafter TO HAVE AND TO HOLD the same for the use of the TRUSTEES or anyone or more of them subject to and upon the following terms and conditions:

ಶಿವಲಿಂಗ ಸವಿಯ ನಂಬ್ರ 72/12  
ಈ ದತ್ತಾ ವೇದನು 12 ಹಾಳೆಗಳನ್ನೂಳಿಸಿ  
ಇವು ಹಾಳೆ

ಹರಿಯ ಉಪನಿಷ್ಠಾಧಿಕಾರಿ





Print Date & Time : 07-06-2014 12:28:14 PM

ದಸ್ತಾವೇಜು ಸಂಖ್ಯೆ : 72

ಸಬ್ ರಜಿಸ್ಟ್ರಾರ್ ಉಡುಪಿ ರವರ ಕಚೇರಿಯಲ್ಲಿ ದಿನಾಂಕ 07-06-2014 ರಂದು 12:12:55 PM ಗಂಟೆಗೆ ಈ ಕೆಳಗೆ ವಿವರಿಸಿದ ಶುಲ್ಕದೊಂದಿಗೆ

ಕ್ರಮ ಸಂಖ್ಯೆ	ವಿವರ	ರೂ. ವೆ
1	ನೋಂದಣಿ ಶುಲ್ಕ	200.00
2	ಸ್ಟ್ಯಾಂಪಿಂಗ್ ಫೀ	805.00
	ಒಟ್ಟು :	1005.00

ಶ್ರೀ ಸಂಪದ ಉಡುಪಿ ಇದರ ಸ್ಥಾವಕ ಮತ್ತು ಆಡಳಿತ ಪ್ರಸ್ತಿ ರೆ.ಡಾ.ಬೆರಾಲ್ಡ್ ಇವಾಕ್ ಲೋಬೊ ಇವರಿಂದ ಹಾಜರ ಮಾಡಲ್ಪಟ್ಟಿದೆ

ಹೆಸರು	ಫೋಟೊ	ಹೆಚ್ಚಿಟ್ಟನ ಗುರುತು	ಸಹಿ
ಶ್ರೀ ಸಂಪದ ಉಡುಪಿ ಇದರ ಸ್ಥಾವಕ ಮತ್ತು ಆಡಳಿತ ಪ್ರಸ್ತಿ ರೆ.ಡಾ.ಬೆರಾಲ್ಡ್ ಇವಾಕ್ ಲೋಬೊ			+



ಜಾನಕಿ ಎಸ್ ರಜಿಸ್ಟ್ರಾರ್  
ಹಿರಿಯ ಉಪನೋಂದಣಾಧಿಕಾರಿ  
ಉಡುಪಿ

ಬರೆದುಕೊಟ್ಟಿದ್ದಾಗಿ ಒಪ್ಪಿರುತ್ತಾರೆ

ಕ್ರಮ ಸಂಖ್ಯೆ	ಹೆಸರು	ಫೋಟೊ	ಹೆಚ್ಚಿಟ್ಟನ ಗುರುತು	ಸಹಿ
1	ಸಂಪದ ಉಡುಪಿ ಇದರ ಸ್ಥಾವಕ ಮತ್ತು ಆಡಳಿತ ಪ್ರಸ್ತಿ ರೆ.ಡಾ.ಬೆರಾಲ್ಡ್ ಇವಾಕ್ ಲೋಬೊ (ಬರೆದುಕೊಂಡವರು)			+
2	ಸಂಪದ ಉಡುಪಿ ಇದರ ಸ್ಥಾವಕ ಮತ್ತು ಆಡಳಿತ ಪ್ರಸ್ತಿ ರೆ.ಡಾ.ಬೆರಾಲ್ಡ್ ಇವಾಕ್ ಲೋಬೊ (ಬರೆದುಕೊಂಡವರು)			+



ಜಾನಕಿ ಎಸ್  
ಹಿರಿಯ ಉಪನೋಂದಣಾಧಿಕಾರಿ  
ಉಡುಪಿ

ARTICLES OF THE TRUST:

1. NAME OF THE TRUST :

The name of the Trust shall be 'SAMPADA' UDUPI - The official Organization for the Development in the Diocese of Udupi (hereinafter for short called 'The Trust').

2. OFFICE OF THE TRUST:

The Principal / Registered Office of the Trust shall be situated at Bishop's House, Udupi - 576 101 or such other place or places as the Board of Trustees decide from time to time.

3. DATE OF COMMENCEMENT:

The date of commencement of the Trust is the 7<sup>th</sup> day of June 2014.

4. BOARD OF TRUSTEES

The Trust shall have a Board of Trustees consisting of the following persons:

1. The Bishop of Diocese of Udupi (Latin Rite), Ex-officio for the present.
2. The Vicar General of the Diocese of Udupi (Latin Rite), Ex-officio for the present.
3. Rector of Our Lady of Miracles Cathedral, Kallianpur, Ex-officio for the present.
4. Director, Commission for Social Development, Ex-officio for the present.

The above Trustees form part of the Board of Trustees based on their official capacity and they shall be the Trustees as long as they hold the above Offices. When the above Trustees complete their term of Offices, the successors to the above Offices shall be inducted automatically as Board of Trustees, Ex-officio. The Board of Trustees shall pass a resolution taking cognizance of the induction of the new Trustees and shall intimate to the respective Authorities.

The Managing Trustee is empowered to co-opt additional Trustees not exceeding FIVE (5) in numbers and their term shall be also decided by the Managing Trustee. They shall be eligible for reappointment if the Managing Trustee so decides.



Handwritten notes in Kannada script, including the name 'Sampada' and other details.



Handwritten signature in blue ink.

ಕ್ರಮ ಸಂಖ್ಯೆ	ಹೆಸರು	ಫೋಟೋ	ಹೆಚ್ಚಿನ ಗುರುತು	ಸಹಿ
3	ಸಂಪದ ಉಡುಪಿ ಇದರ ದೆವ್ವುಟಿ ಆಡಳಿತ ಪ್ರಸ್ಥಿ ರೆ.ವೊಕಿಂಟರ್ ಬ್ಯಾಕ್ಸಿಸ್ ಮಿನೀಸಾ (ಒರೆದುಕೊಡುವವರು)			
4	ಸಂಪದ ಉಡುಪಿ ಇದರ ಪ್ರಸ್ಥಿ ವಿ.ರೆ.ಫಾ. ಸ್ಥಾಪನೆ ಬಿ.ಲೋಕೊ (ಒರೆದುಕೊಡುವವರು)			
5	ಸಂಪದ ಉಡುಪಿ ಇದರ ಪ್ರಸ್ಥಿ ಫಾ.ರೆಜಿಸ್ಟ್ರಾರ್ ಎ.ಎಫ್.ಪಿಂಟೋ (ಒರೆದುಕೊಡುವವರು)			

  
ಸಹಿ ಮಾಡಿದವರು

ಜಾನಕಿ ಎಸ್  
ಹಿರಿಯ ಉಪನೋಂದಣಾಧಿಕಾರಿ  
ಉಡುಪಿ



*Handwritten notes and signatures in the bottom right corner, including a date '12/10/18' and a signature.*

The above co-option may be based on gender, professional expertise in the field of social work, health, development, education, entrepreneurship, finance, law etc as may be decided by the Managing Trustee.

### 5. AIMS AND OBJECTIVES OF THE TRUST:

The aims and objectives of the Trust are:

#### EDUCATION:

1. To establish and manage social welfare centres, social training centres/institutions, technical training schools/institutes, schools for learning activities such as agriculture/horticulture, etc., schools, colleges and such other educational institutions so as to train personnel for promoting/developing value-based education.
2. To undertake training projects, community development programs and such other rural and urban developmental activities, projects, programs and schemes for the development of poor, marginalized and disadvantaged children, youth and adults, their families and communities.
3. To set up and manage institutions to study, improve and train poor/marginalized individuals/people in the fields of agriculture, horticulture, floriculture, pisciculture, animal husbandry, poultry farming, apiary (bee keeping) and such other allied aspects/subjects by providing technical and marketing skills thereby contributing to the over-all economic and total/complete human development.
4. To start, run and manage Special Schools and Institutions for the benefit of the differently-abled people.
5. To conduct surveys, research, seminars, workshops and training courses in furthering the objectives of the Trust.
6. To conduct seminars and workshops on value-based education for the integral and wholesome development and character-formation of individuals and to conduct programs for the benefit of workers of the unorganized sector, marginal farmers and the landless.



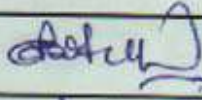

2019-2020  
 ಸಂಸ್ಥೆಯ ಸದಸ್ಯರ ಸಭೆ  
 14ನೇ ಅಧಿವೇಶನ  
 14ನೇ ಅಧಿವೇಶನ  
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ಸಂಸ್ಥೆಯ ಸದಸ್ಯರ ಸಭೆ  
 14ನೇ ಅಧಿವೇಶನ



+ Kobo



ಕ್ರಮ ಸಂಖ್ಯೆ	ಹೆಸರು ಮತ್ತು ವಿಳಾಸ	ಸಹಿ
1	ಗ್ರೇಸಿಯನ್ ಬೋಕೆಲ್ಡ್ ಬಿನ್, ಎವರಸ್ಟ್ ಬೋಕೆಲ್ಡ್ ಕಿವ್ವಿಯೂಲ್, ಉಡುಪಿ	
2	ಲೆಸ್ಲಿ ಆರೋಜ್ ವಿನ್, ದಿ.ಫೆಲಿಕ್ಸ್ ಆರೋಜ್ ಬಜಾವಿಡಿಯೂರು ಆಂಟೆ, ಉಡುಪಿ ತಾಲೂಕು	

  
**ಜಾನಕಿ ಎನ್**  
 ಸಬ್ ರೆಜಿಸ್ಟ್ರಾರ್  
 ಹಿರಿಯ ಉಪನೋಂದಣಾಧಿಕಾರಿ  
 ಉಡುಪಿ



4 ನೇ ಪ್ರಕೃತದ ದೃಢೀಕರಣ  
 ನಂಬರ UDP-4-00072-2014-15 ಆಗಿ  
 ಸಿ.ಡಿ. ನಂಬರ UDPD346 ನೇ ಧ್ವರಲ್ಲಿ  
 ದಿನಾಂಕ 07-06-2014 ರಂದು ಮೊದಲಾಯಿಸಲಾಗಿದೆ

  
**ಸಬ್ ರೆಜಿಸ್ಟ್ರಾರ್ (ಉಡುಪಿ)**



Designed and Developed by C-DAC, ACTS, Pune **ಜಾನಕಿ ಎನ್**  
 ಹಿರಿಯ ಉಪನೋಂದಣಾಧಿಕಾರಿ  
 ಉಡುಪಿ

7  
 23/6  
 2014



**PUBLIC UTILITY:**

- 14. To engage in social service activities aimed at uplifting and improving the living conditions and general welfare of agriculturists, landless and migrant labourers and other poor working class people, irrespective of their occupation or vocation for their integrated total development.
- 15. To take up, initiate or assist developmental activities or welfare schemes/ programs, independently or jointly with Organizations/Trusts having similar aims and objects, in order to bring about a positive/progressive change in the lives of the common people.
- 16. To conduct and organize awareness programmes for the general public in order to enlighten them on aspects of social harmony, legal aid, basic privileges and rights through the means of various governmental and non-governmental development programmes.

**OTHERS:**

- 17. To promote activities in furtherance of the concept of justice to all and upholding of human values.
- 18. To undertake relief and rehabilitation activities during natural and man-made calamities, and help rebuild communities/people affected either by natural disasters such as floods, earthquakes, tsunami, high tide in the sea/river, rains, hail, landslides etc. or man-made tragedies like industrial pollution, communal violence, riots, group clashes, etc.
- 19. To erect buildings, hostels, go-downs, dispensaries, hospitals, schools, colleges and any other type of buildings or structures whatsoever, by any name called, to further any purpose or purposes of the Trust and to maintain, deal with, manage, control, administer, develop, improve, alter, repair, demolish or reconstruct the same or any portion thereof.
- 20. Generally to do all such other things as are deemed incidental or conducive for the attainment of all or any of the above objects.



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21. To undertake programs to preserve cultural heritage through music, art, dance and other forms of fine arts.

**6. PROPERTY AND INCOME:**

The property and income of the Trust shall be applied solely towards the promotion of the objects of the Trust and no portion thereof shall be paid or transferred directly or indirectly by way of bonus, dividend or otherwise whatsoever/howsoever by way of profit to the Trustees.

Provided that nothing herein contained shall prevent bona fide payment of remuneration or reimbursement of expenses to any officer or employee of the Trust or other persons for any service actually rendered or expenses previously authorized and actually incurred for the purposes of attaining the objectives of the Trust.

**7. POWERS AND FUNCTIONS OF THE BOARD OF TRUSTEES:**

**The powers and functions of the Board of Trustees shall be as follows:**

1. To apply for, collect, recover and utilize any Government, Municipal or other grants or allowances in connection with any institution, work, activity or property held or conducted by the Trust or otherwise to deal with the same according to the terms thereof.
2. To solicit, take, receive, hold, administer and use any gift, donation, bequest, subscription or foundations, in kind or cash or any other property, whether subject to any Trust or not, to meet the objects of the Trust and to undertake, carry out the offices, duties and functions of managers and administrators either solely or jointly with another or others for or in respect of any gifts, bequests, donations, foundations or property, whether vested in the Trust or otherwise, notwithstanding the carrying out of any such activities which involve the exercise of powers not specifically mentioned therein.

+ *Robo*



9. To promote, maintain, control, give assistance or lend money or other property with the intent of conducting, managing the affairs, supporting or subscribing to any educational institutions, ashrams, societies, associations, or institutions, having objects wholly or partly similar to the objects of the Trust or otherwise deemed beneficial to the Trust.
10. To make, draw, execute, accept, endorse, discount, buy, sell, issue, transfer, pledge and deal with bills of exchange, promissory notes, cheques, saving certificates, bills of lading, railway receipts, dock warrants, bonds, Government, Municipal or Port Trust loan notes.
11. To subscribe to or otherwise aid any educational, cultural, technical and charitable or other institutions or objects of a public character which have a moral or other claim to support or aid by the Trust owing to the locality of their operation or otherwise.
12. To commence, prosecute, appear, defend, conduct, continue, compromise, abandon, contest or submit to decree, judgment or order any matter subject to the provision of law governing arbitration and conciliation, or any court having civil, criminal, administrative, revenue powers or any Municipal, Income Tax or like authorities having judicial/quasi-judicial powers for the furtherance of or in conjunction with any of the objects or functions of the Trust.
13. To engage and disengage experts, specialists, doctors, lawyers, artists, architects, auditors, accountants, valuers, contractors, brokers, agents etc. to meet the purpose of the Trust, on such terms as the Board of Trustees may deem fit.
14. To establish, maintain, control, charitable activities and close down branches of such charitable activities or representations of the Trust in such places in India and on such terms as the Board of Trustees may, from time to time, deem necessary or expedient.

+ *Robo*



15. To enter into Agreements, Memorandum of Understanding or any other mode of conveyance, carry out/ execute arrangements for joint-working or amalgamation with any other Trust, centre of learning, association, Trust or institution having objects similar to the objects of the Trust.

16. To appoint such person or persons as the Board of Trustees may deem fit for the purpose of representing the Trust or the Board of Trustees, any proceedings before any Court or Authority having judicial, quasi-judicial, taxational, revenue powers, etc. on the original or appellate side, instituted by or against the Trust.

17. To appoint, remove, form, disband, dissolve or delegate all or any powers of the Board of Trustees to such committees consisting of such member or members of the Board of Trustees and any others as the Board of Trustees may, from time to time, deem necessary or expedient.

18. The Board of Trustees shall meet at least thrice a year and as may be required and decided by the Managing Trustee. One such meeting shall be the Annual General Meeting. The Annual General Meeting shall be conducted after the end of the Financial Year in which the following business shall be conducted:

1. Adoption of the Auditor's Report and the Audited Financial Statements.
2. Adoption of the Annual Report of the Trust.
3. Appointment of the Auditor for the Trust for the succeeding Financial Year.
4. Any other subject as may be decided by the Board of Trustees.



2014-15-ലെ ഏപ്രിൽ മാസം 12-ന് നടന്ന വാർഷിക പൊതു സമ്മേളനത്തിൽ തീരുമാനിച്ചത്.  
 സി.പി. ജോർജ്ജ്  
 ജനറൽ സെക്രട്ടറി

+ *Robo*



8. THE OFFICE BEARERS OF THE TRUST AND THEIR FUNCTIONS:

1. The Managing Trustee:

1. The Bishop of the Diocese of Udupi, at present Most Rev. Dr Gerald Isaac Lobo, shall be the Managing Trustee. In the event of the office of the Bishop falling vacant, the Diocesan Administrator shall attend to the day-to-day administration and working of the Trust till the canonical appointment of a new Bishop.
2. He shall appoint from among the Trustees an Executive Director for the Trust as he deems fit and necessary, for such term not exceeding seven years at a time for the smooth and effective functioning and execution of the activities of the Trust.
3. Any vacancy occurring in the Board of Trustees shall be filled by appointment of any person deemed fit to the post by the Managing Trustee and the person so appointed shall hold office until the next Annual General Meeting of the Trust. However, the Board of Trustees shall have the power to act notwithstanding any vacancy in its number.
4. He shall have over-all control and general supervision of the affairs of the Trust.
5. He shall preside over the meetings of the Board of Trustees.
6. In case of any doubt regarding the interpretation of any of the terms of the Trust Deed, the decision of the Managing Trustee shall be final.

2. The Deputy Managing Trustee:

1. The Vicar General of the Diocese of Udupi, at present Rt Rev. Msgr Baptist Menezes, residing in the Bishop's House, including his successor in office, duly appointed by the Bishop of the Diocese of Udupi shall be the Deputy Managing Trustee.



2. The Deputy Managing Trustee shall assist the Managing Trustee in managing the affairs of the Trust and, in the absence of the Managing Trustee, with his express permission, he shall convene the meetings of the Trust and preside over the same.

3. **The Executive Director:**

The Executive Director is appointed by the Managing Trustee for such term as may be decided by him. He shall be the Executive Head of all the social service and development programs of the Diocese of Udupi. His functions and duties shall be as follows:

1. To plan, develop and promote and implement various programs for the benefit of the poor and needy in the Diocese.
2. He shall coordinate the various existing as well as new social development programs and projects of the Diocese.
3. In consultation with the Managing Trustee, he shall be empowered to appoint staff with such qualification and experience to perform and implement the various social work and development programs of the Diocese.
4. He shall establish linkages, collaboration and networking with various developmental organizations, agencies, State, Central Government, Semi Government, Quasi Government, national and international agencies/organizations.
5. He shall also be responsible for mobilizing resources from the public, corporate, foundations, State, Central and Quasi-Governmental agencies, national and international donor organizations.



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6. He shall be responsible for preparing the official reports, maintaining the registers and files of the Trust and such other acts, matters and things relating to the administration of the Trust as may be assigned to him by the Managing Trustee.
7. He shall convene and attend the meetings of the Board of Trustees including the Annual General Meeting with the prior approval of the Managing Trustee and shall prepare the agenda for such meetings with his approval.
8. He shall maintain/cause to be maintained up-to-date minutes of the proceedings of the meetings conducted by recording them accurately in the Minutes Book/Books and submit them for confirmation at the very next meeting.
9. He shall be responsible for the proper and due execution of the decisions/resolutions of the Board of Trustees, subject to the supervision of the Managing Trustee.
10. He shall keep the books of accounts of the offices, institutions and undertakings of the Trust and maintain the same regularly in accordance with the financial year of the Trust.
11. He shall be the custodian of all properties, movable and immovable, of the Trust on behalf of the Board of Trustees. He shall be responsible to maintain an inventory of all movable and immovable property, thus acquired and assets of the Trust and shall also be responsible to maintain and preserve all records, documents and other official records of the Trust.



12. In consultation with the Managing Trustee and under his guidance/direction interact, correspond and transact business of official nature with functionaries/officials of various Government Departments and also other Local and/or Public Authorities/Bodies.
13. He shall be responsible for all funds and properties of the Trust. He shall be responsible to maintain accounts of Income and Expenditure from all sources which come to his hands. At the year-end he shall cause production of the final accounts, duly audited for the year, at the Annual General Meeting of the Board of Trustees along with the statement of Income and Expenditure, Assets and Liabilities and the Balance Sheet; and after due approval by the Board of Trustees shall submit them to the Government and Statutory Authorities concerned.
14. He shall be entitled for reimbursement of expenses incurred in the course of carrying out the day-to-day affairs of the Trust and an honorarium as decided upon by the Board of Trustees, depending upon the responsibilities which may be entrusted to him from time to time.
15. He shall be empowered to sue and be sued on behalf of the Trust.
16. Generally, he shall be responsible for the proper functioning of the Trust within the ambit of his authority for proper fulfillment of the objects of the Trust.
17. He shall exercise all such powers and do all such acts as may be required for the ordinary correspondence of the Board of Trustees.



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18. He shall exercise all powers and do all such acts as may be required for the proper conduct of the ordinary business, administration of money and property of the Trust under the direction and supervision of the Managing Trustee.

**9. MEETING & QUORUM:**

Notice of the meeting of the Trust may be given to the members thereof in such a manner as may be decided from time to time by the Board of Trustees.

Meetings of the Board of Trustees shall be held at such a place as the Managing Trustee may, from time to time, determine. The quorum for a meeting of the Board of Trustees shall be five.

**10. CIRCULAR RESOLUTION:**

A circular resolution issued by the Managing Trustee on any subject which he deems urgent and signed by the majority of the members of the Board of Trustees shall, in all respects, be as valid and binding as a resolution passed at a meeting of the Board of Trustees duly convened and constituted and such resolution shall not be deemed invalid by reason of want of notice or any other cause whatsoever.

**11. BANK ACCOUNTS:**

The Board of Trustees is empowered to open bank account or accounts of all types including term deposits in Scheduled or Public Sector Banks and the same shall be operated by the authorized signatory/s as may be decided by the Board of Trustees from time to time and intimated in writing through a duly certified resolution.

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12. AMENDMENTS:

No amendment to this Deed of Trust shall be made except by a resolution passed at a meeting of the Board of Trustees, properly convened, with a 2/3<sup>rd</sup> (Two thirds) majority of the members present and voting in favour of the amendment. Amendment to the Trust Deed shall mean and include alteration of its objects, provided the same are not in violation of the basic public charitable nature of the Trust.

No amendments of the Trust Deed/Rules and Regulations shall be made which may prove to be repugnant to the provisions of Sections 2(15), 11, 12 and 13, 80G or other applicable provisions of the Income Tax Act, 1961 (to the extent applicable) as amended from time to time.

Further no amendment shall be carried out without the prior approval of the Commissioner of Income Tax/ Director of Income Tax (Exemptions) having jurisdiction over the Trust for the purposes of taxation.

13. CESSATION

any Trustee

1. Who becomes bankrupt and lunatic
2. Enters into a contract or arrangement directly or indirectly with the Trust without first disclosing his/her interest in such contract or arrangement at a meeting of the Board of Trustees or
3. Convicted by a Court of Law for an offence involving moral turpitude
4. Nominated/appointed from time to time, fails to give his/her consent,

will cease to be a Trustee on the happening of one or more of the events detailed against (i) to (iv) above.

14. INVESTMENTS:

The funds of the Trust shall be invested in the modes specified under all the applicable provisions of Income Tax Act, 1961, including the provisions of Section 13(1)(d), Section 11(5) read with Section 11(2) of the Income Tax Act, 1961 and the Rules as amended from time to time.



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